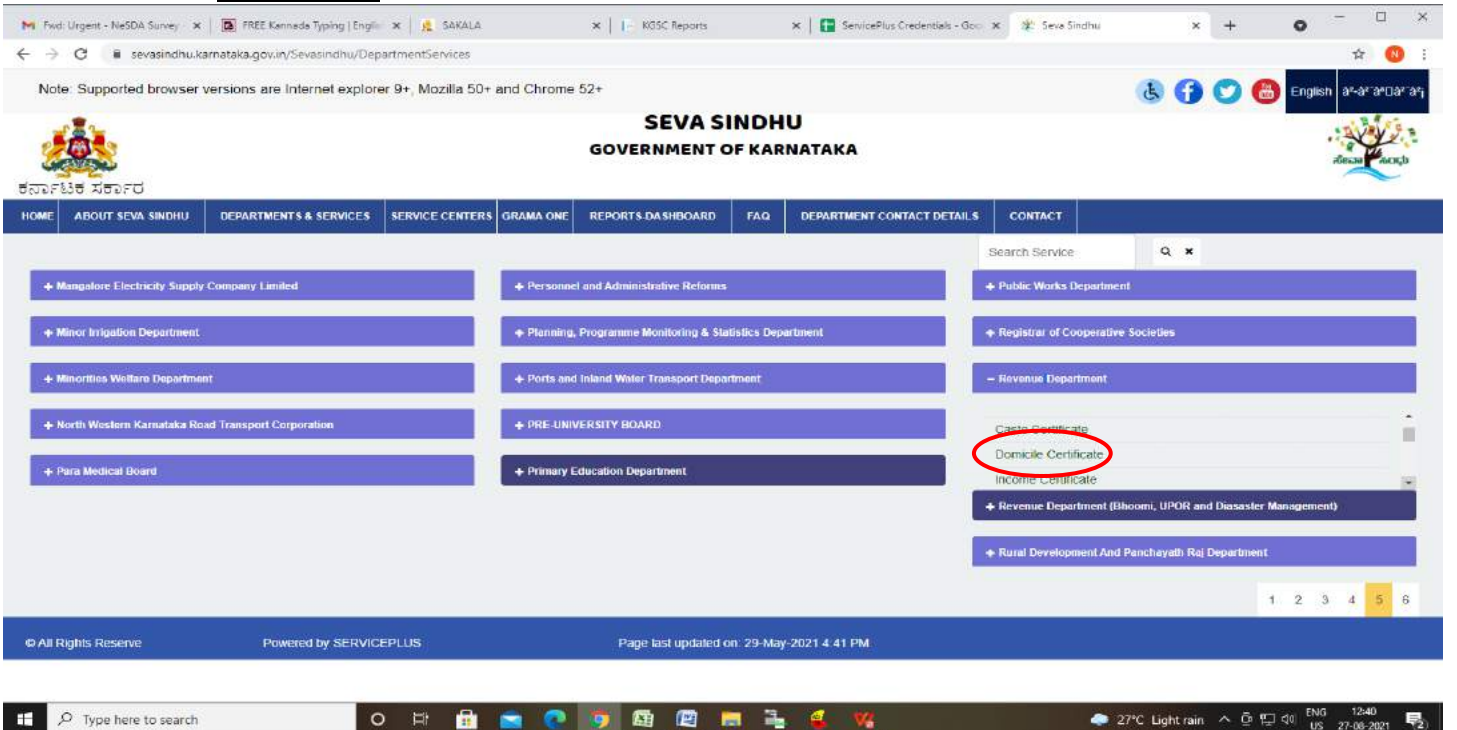


# ಕಂದಾಯ ಇಲಾಖೆ Revenue Department ನಿವಾಸಿ ಪ್ರಮಾಣಪತ್ರ Domicile Certificate

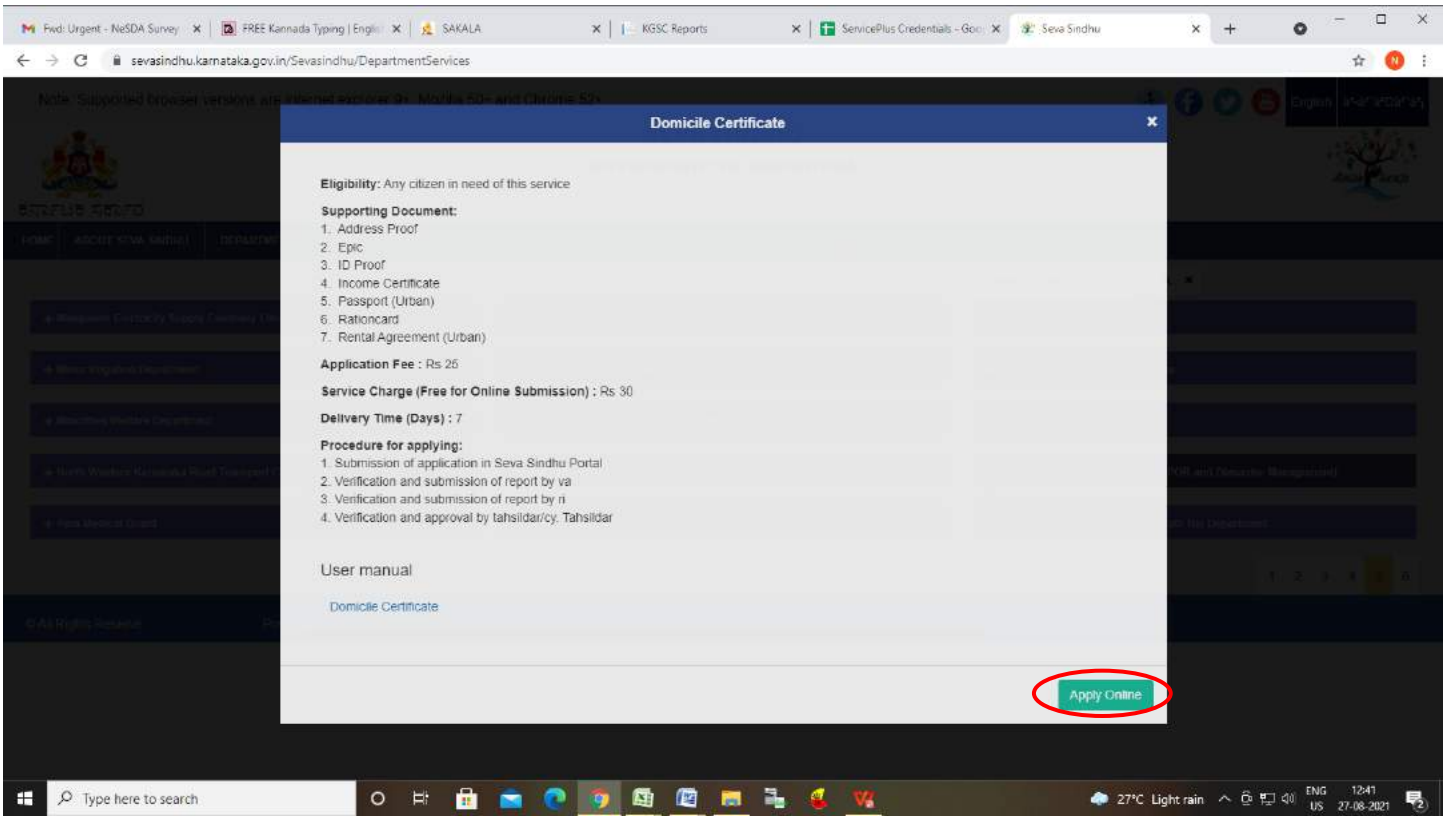
Step 1: Go to [sevasindhu.karnataka.gov.in](http://sevasindhu.karnataka.gov.in) website and click on **Departments & Services**.



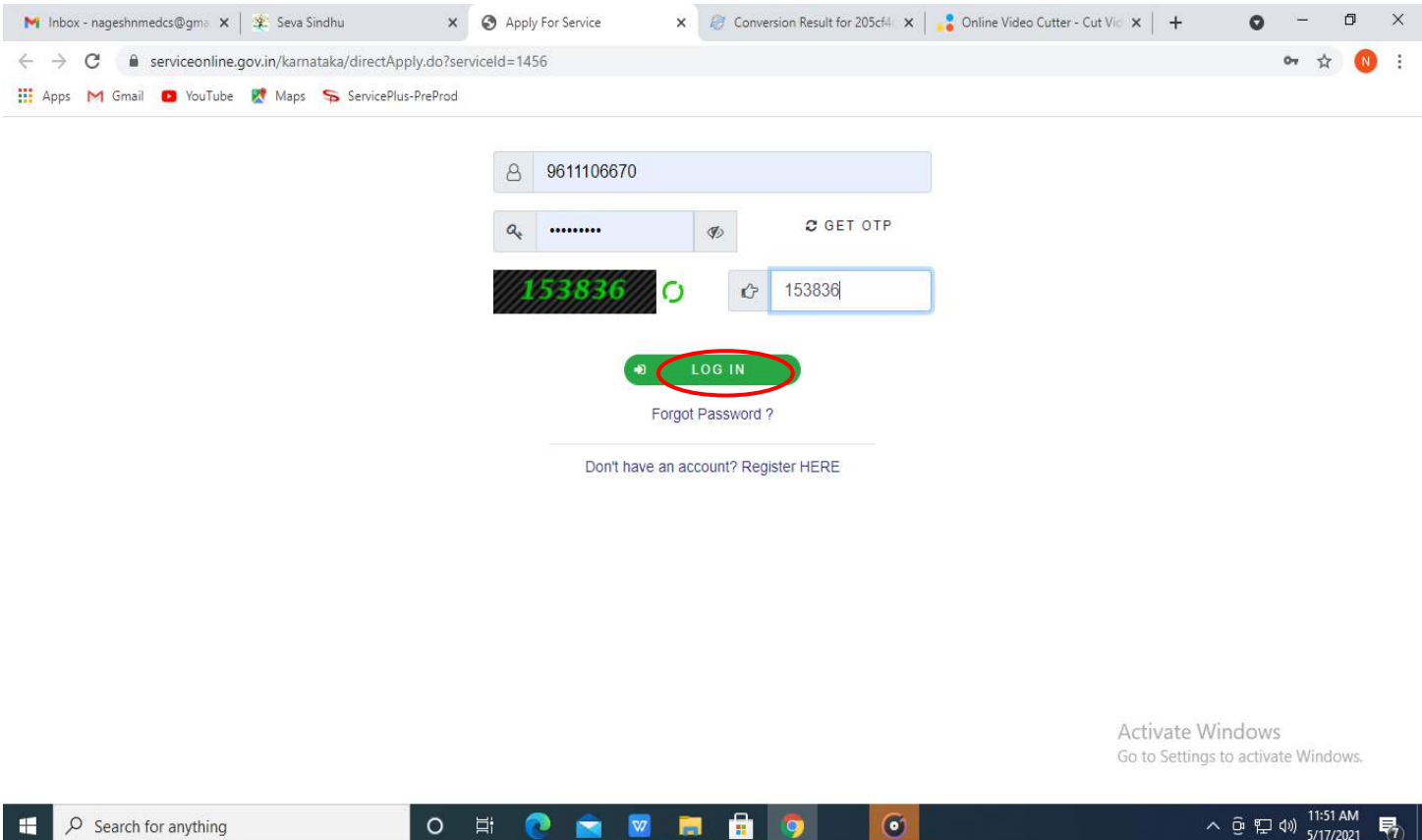
Step 2: Click on **Revenue Department** and select **Domicile Certificate**. Alternatively, you can search for Domicile Certificate in the search option.



### Step 3: Click on Apply online.



### Step 4: Enter the username, password/OTP, captcha and click on Log In button.



## Step 5 : Fill the Applicant Details.

The screenshot shows the 'Seva Sindhu' application form for a 'Domicile/Residence Certificate'. The header includes the Karnataka Revenue Department logo and the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu'. The main heading is 'ಕರ್ನಾಟಕ ಕಂದಾಯ ಇಲಾಖೆ Karnataka Revenue Department ಡೊಮಿಕ್ಯಲ್ / ನಿವಾಸ ಪ್ರಮಾಣಪತ್ರ Domicile/residence Certificate'. The form is in English. Under 'Language Selection', 'English' is selected. Under 'Applicant Address', 'Rural Area / Urban Area / Type' is set to 'Rural', 'Military /Others' is set to 'Others', and the district is 'Belagavi'. The village is 'Kallotti'.

## Step 6 : Click on I agree checkbox and fill the Captcha Code as given & Submit

The screenshot shows the 'Additional Details' section of the application form. The 'Apply to the Office' dropdown is set to 'Revenue Department (STATE)'. Below this is a 'Word verification' section with a captcha image showing 'jw62ka'. The user has entered 'jw62ka' in the input field. At the bottom right, there are buttons for 'Draft', 'Submit', 'Close', and 'Reset'. The footer includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DDUJ, and PMINDIA. It also states that the site is technically designed, hosted, and maintained by the National Informatics Centre.

**Step 7 :** A fully filled form will be generated for user verification, if have an corrections click on **Edit** option, otherwise processed to **Attach annexure** .

message:draft@photo

**Language Selection**

Certificate Required in : English

**Applicant Address**

Rural Area / Urban Area / Type : Rural

Military /Others : Others

District : Belagavi

Taluk : Athni

Hobli : Ananthpur

Village : Kaloth

Habitation : Kaloth

**Applicant Details**

Salutation : Sir

Applicant's name : ewr

Relation Type : S/O

**Step 8 :** click on **Attach Annexure**

Department : Revenue Dept

Institution :

Fees : 25

From Year : 2005

To Year : 2015

Specific Purpose : Education

**ಅನುಬಂಧ ವಿವರಗಳು**

ಒಟ್ಟು ಶುಲ್ಕ ರೂ. : 25

**Additional Details**

Apply to the Office : Revenue Department (STATE)

Draft Reference No : Draft\_RD235/2020/00057

25/8/2020 09:38:18 IST <http://serviceonline.gov.in/configureka>

**Attach Annexure**  Edit  Cancel [Click here to initiate a new application](#)

MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | india.gov.in | PMINDIA

Site is technically designed, hosted and maintained by National Informatics Centre  
Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj  
POWERED BY SERVICEPLUS



## Step 9 : Attach the annexures and Click on Save annexure

The screenshot shows the 'ATTACH ENCLOSURE(S)' form in the Seva Sindhu portal. The form is divided into several sections, each representing a different type of document to be attached. The sections are:

- Address Proof**: Document Format: Address Proof. File/Reference: sample.pdf. Buttons: Choose File, Scan, Fetch From DigiLocker.
- ID proof**: Document Format: Photo ID proof issued by College or Govt. File/Reference: sample.pdf. Buttons: Choose File, Scan, Fetch From DigiLocker.
- Ration Card**: Document Format: Ration Card. File/Reference: sample.pdf. Buttons: Choose File, Scan, Fetch From DigiLocker.
- EPIC**: Document Format: EPIC. File/Reference: sample.pdf. Buttons: Choose File, Scan, Fetch From DigiLocker.
- Income Certificate**: Document Format: Income Certificate. File/Reference: sample.pdf. Buttons: Choose File, Scan, Fetch From DigiLocker.
- Passport**: Document Format: Passport. File/Reference: sample.pdf. Buttons: Choose File, Scan, Fetch From DigiLocker.

At the bottom right of the form, there are three buttons: **Save Annexure** (highlighted with a red circle), **Cancel**, and **Back**.

## Step 10 : Saved annexures will be displayed and click on eSign and Make Payment

The screenshot shows the 'Saved Annexures' page in the Seva Sindhu portal. The page displays a list of saved documents, including Address Proof, ID proof, Ration Card, EPIC, Income Certificate, and Passport. The 'eSign and Make Payment' button is highlighted with a red circle.

**Annexure List**

- 1) Address Proof
- 2) ID proof
- 3) Ration Card
- 4) EPIC
- 5) Income Certificate
- 6) Passport

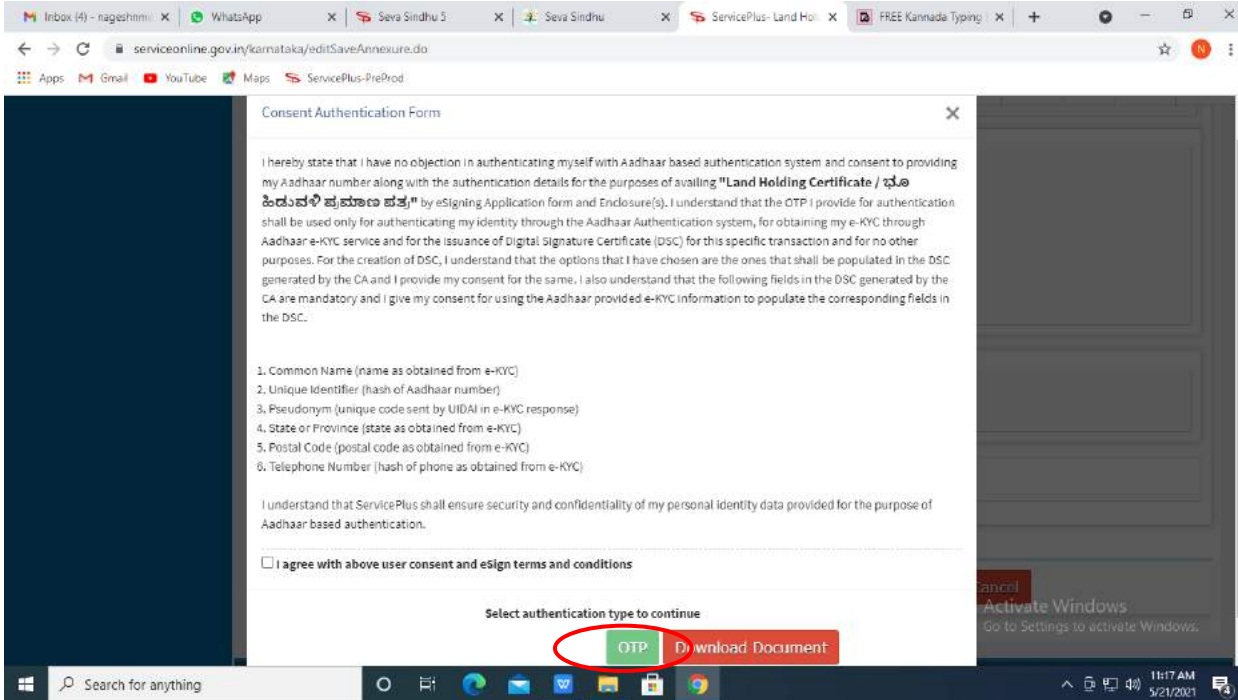
**Additional Details**

Apply to the Office: Revenue Department (STATE)

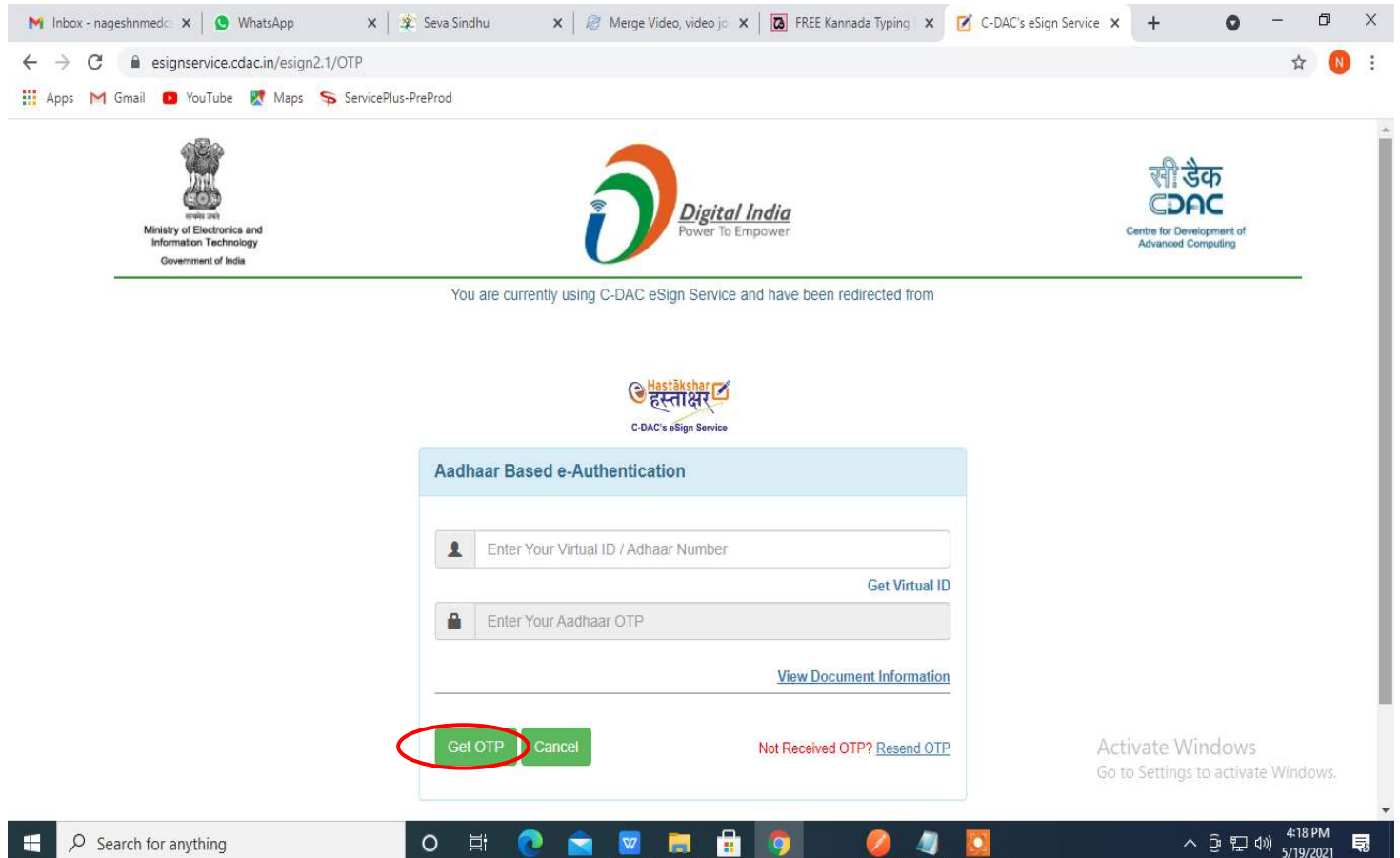
Draft Reference No: RD23S020000066

At the bottom right of the page, there are two buttons: **eSign and Make Payment** (highlighted with a red circle) and **Cancel**.

**Step 11 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**



**Step 12:** Enter **Aadhar Number** and click on get **OTP**



### Step 13: Enter OTP and click on Submit

The screenshot shows a web browser window with the URL `esignservice.cdac.in/esign2.1/OTP`. The page features the logos of the Ministry of Electronics and Information Technology, Government of India, Digital India (Power To Empower), and C-DAC (Centre for Development of Advanced Computing). A message states: "You are currently using C-DAC eSign Service and have been redirected from". Below this is the "Hastakshar" logo and "C-DAC's eSign Service". The main form is titled "Aadhaar Based e-Authentication" and contains the following fields and elements:

- Aadhaar Number: `472245377750` (with a "Got Virtual ID" link)
- OTP: `*****`
- Consent checkbox:  I have read and provide my [consent](#)
- Link: [View Document Information](#)
- Buttons: **Submit** (circled in red) and **Cancel**
- Text: [Not Received OTP? Resend OTP](#)

The Windows taskbar at the bottom shows the time as 4:19 PM on 5/19/2021.

### Step 14 : Select Mode of Payment and Click on Make Payment and proceed

The screenshot shows the ServicePlus portal interface. The URL is `serviceonline.gov.in/karnataka/proceedToPayment.do`. The page header includes the ServicePlus logo and the Government of India emblem. A navigation menu on the left lists: Manage Profile, Apply for services, View all available services, View Status of Application, and Messages & Alerts. The user is logged in as "Asha D J".

The main content area is titled "Payment Details / Application For Birth Certificate" and displays the following information:

- Mode Of Payment:  Bill Desk Payment  Paytm
- Application Fee: 5.0
- Total Amount to be paid (in Rs.): 5.0

At the bottom of the form, there are three buttons: **Make Payment** (circled in red), **Reset**, and **Cancel**.

The footer contains logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, .gov.in, and PMINDIA. The Windows taskbar at the bottom shows the time as 10:30 AM on 5/16/2021.

## Step 15: Select payment method, enter the details and Click on **make payment**

The screenshot shows a web browser window with the URL [pgi.billdesk.com/pgjidsk/ProcessPayment?sessionid=0000boXiu4SB8vz5kZYUji4UMYF:1a7ou2k7d?wpage=9JmhjALNb7fToajwghumc2r](https://pgi.billdesk.com/pgjidsk/ProcessPayment?sessionid=0000boXiu4SB8vz5kZYUji4UMYF:1a7ou2k7d?wpage=9JmhjALNb7fToajwghumc2r). The page displays a payment form for a credit card. On the left, there is a sidebar with options: Credit Card (selected), Debit Card, Debit Card + ATM PIN, and Internet Banking. The main form area has a header with 'Pay by Credit Card' and 'Pay by AmEx ezeClick'. Below this are logos for VISA, MasterCard, American Express, Union Bank, and RuPay. The form fields include: Card Number (with a 'Show Card' button), Expiration Date (Month and Year), CVV/CVC, and Card Holder Name. A yellow 'Make Payment' button is prominently displayed and circled in red. To the right, a summary box shows 'Merchant Name: Directorate of Electronic Delivery of Citizen Services' and 'Payment Amount: ₹ 5.00'. At the bottom right, there is a 'Cancel' link. The Windows taskbar at the bottom shows the search bar and various application icons.

## Step 16: After **Payment** is Successful ,Sakala acknowledgement will be generated

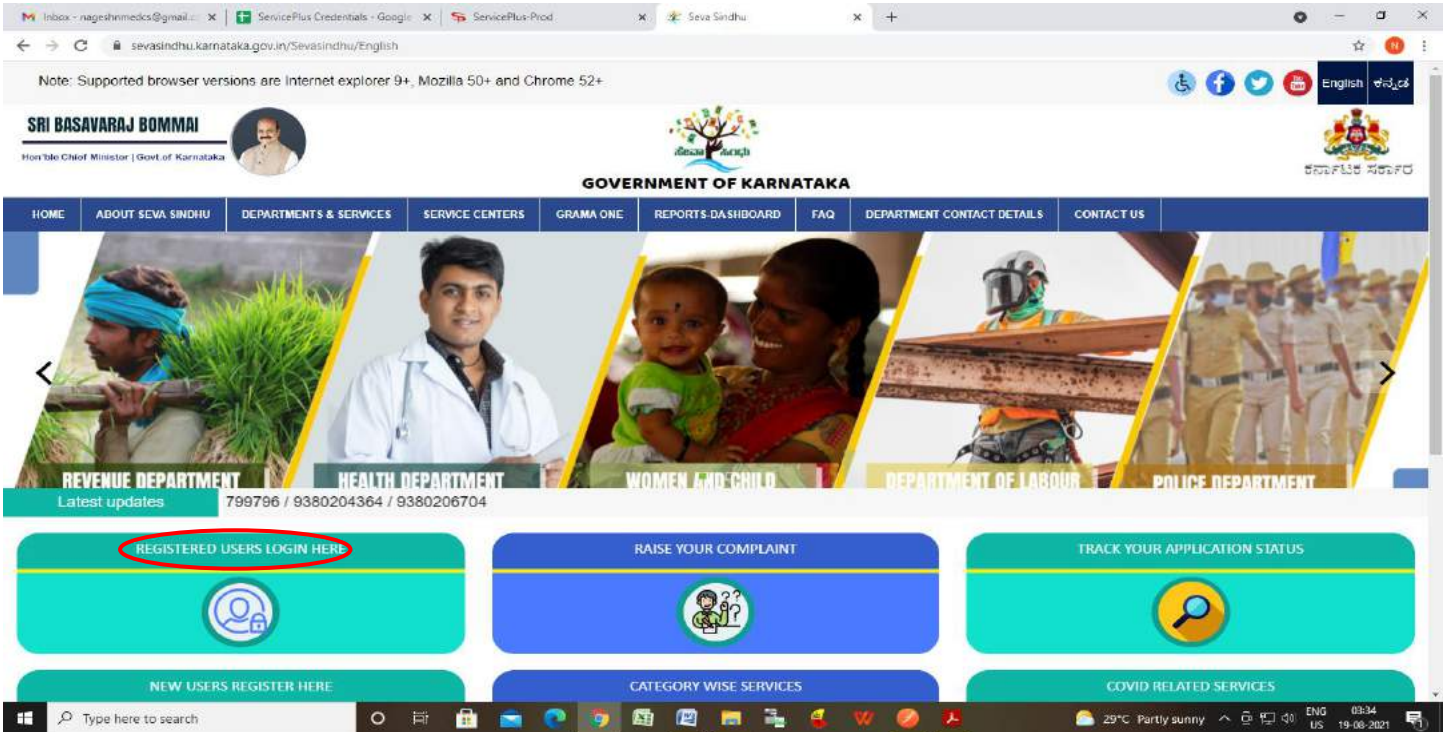
The screenshot shows a PDF document titled 'Sakala Acknowledgement / Saksh' generated by the Directorate of Social Security and Pensions. The document contains the following details:

Sakala Acknowledgement / Saksh		
Office Name /Kshatrabhava:	Directorate of Social Security and Pensions	
Sakala No./Kshatrabhava No.:	RD/153521000735	
Application Date /Kshatrabhava Date:	28/07/2021	
Service Requested /Kshatrabhava Service:	Domicile certificate	
Applicant Name /Kshatrabhava Name:	Nagesh N M	
Applicant Address /Kshatrabhava Address:	sdh dsd sd Sidlaghatta Chikballapur	
Mobile No /Kshatrabhava No.:	8798798797	
Documents Submitted /Kshatrabhava Documents Submitted:	Type of document(s)	Document(s) Attached
	ID Proof	ID proof
	Address Proof	Address Proof
	Applicant Photo	Applicant Photo
Bank Account/Passbook /Kshatrabhava Bank Account/Passbook /Kshatrabhava FirstPage:	Bank Account/Passbook /Kshatrabhava FirstPage	
Payment Status /Kshatrabhava Status:	Not Applicable /Kshatrabhava Status	
Payment Mode /Kshatrabhava Mode:	Not Applicable /Kshatrabhava Mode	
Transaction ID /Kshatrabhava ID:	Not Applicable /Kshatrabhava ID	
Transaction Date and Time /Kshatrabhava Date and Time:	Not Applicable /Kshatrabhava Date and Time	
Transaction Reference Number /Kshatrabhava Reference Number (As applicable):	Not Applicable /Kshatrabhava Reference Number (As applicable)	
Total Amount Paid /Kshatrabhava Total Amount Paid:	Not Applicable /Kshatrabhava Total Amount Paid	
Application Fee /Kshatrabhava Fee:	Not Applicable /Kshatrabhava Fee	
Service Charge /Kshatrabhava Charge:	Not Applicable /Kshatrabhava Charge	
Transaction Charge /Kshatrabhava Charge:	Not Applicable /Kshatrabhava Charge	

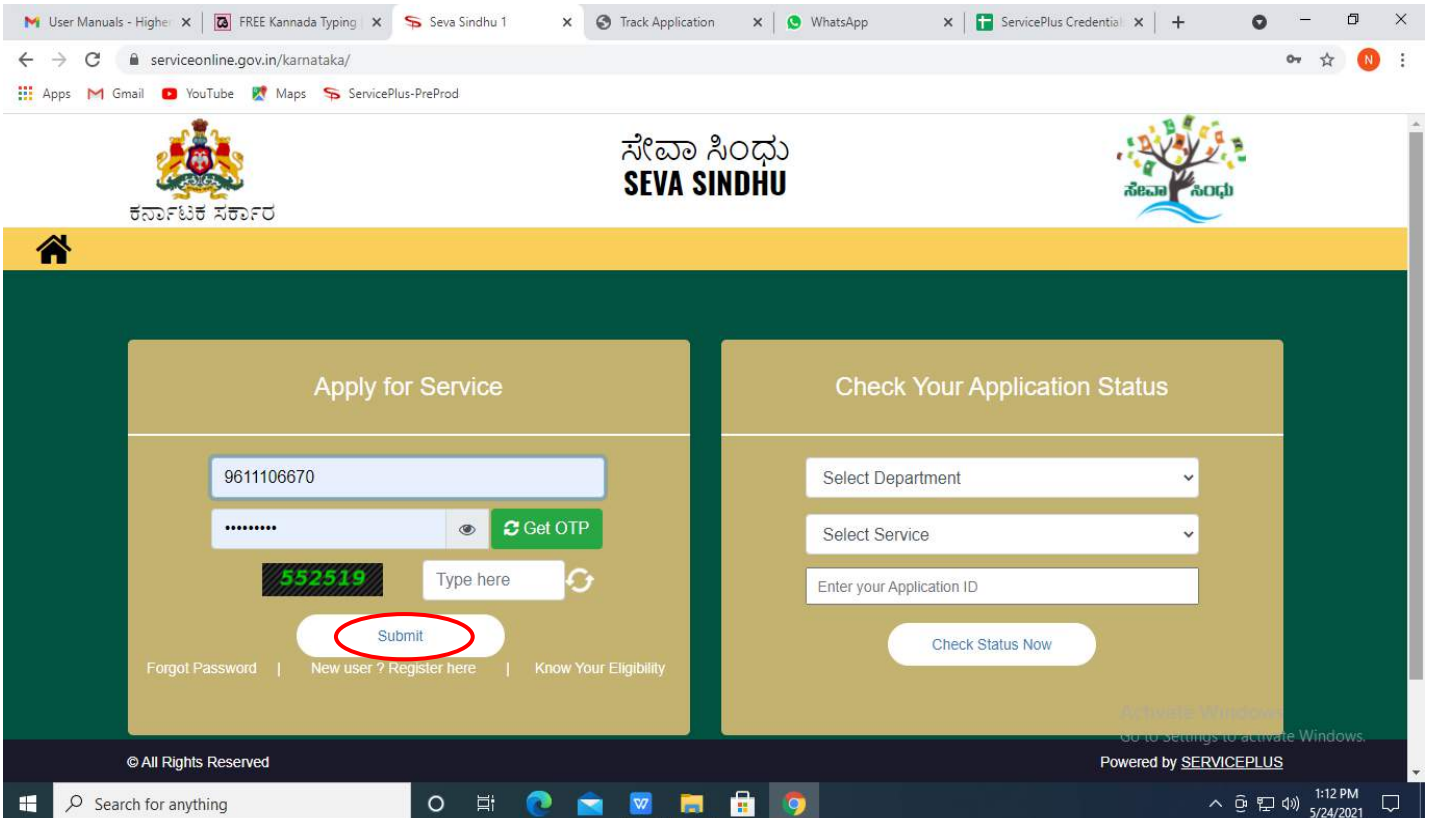
Note: This service request will be processed within 45 working days, or 45 business days.



**Step 17 :** To download the certificate, go to the [sevasindhu.karnataka.gov.in](http://sevasindhu.karnataka.gov.in) and click on **Registered Users Login Here**



**Step 18 :** Once the login page is open, enter your username, password/OTP, captcha and click on **Submit**.



**Step 19 :** Click on **View Status of Application** --> **Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

The screenshot shows the ServicePlus web application interface. The browser address bar displays `serviceonline.gov.in/karnataka/citizenServiceList.do`. The page title is "View Status Of Application / Track Application Status". The search filters are: From Date: 24/03/2021, To Date: 24/05/2021, and App Ref No.: ES002S210000027. A green "Get Data" button is highlighted with a red circle.

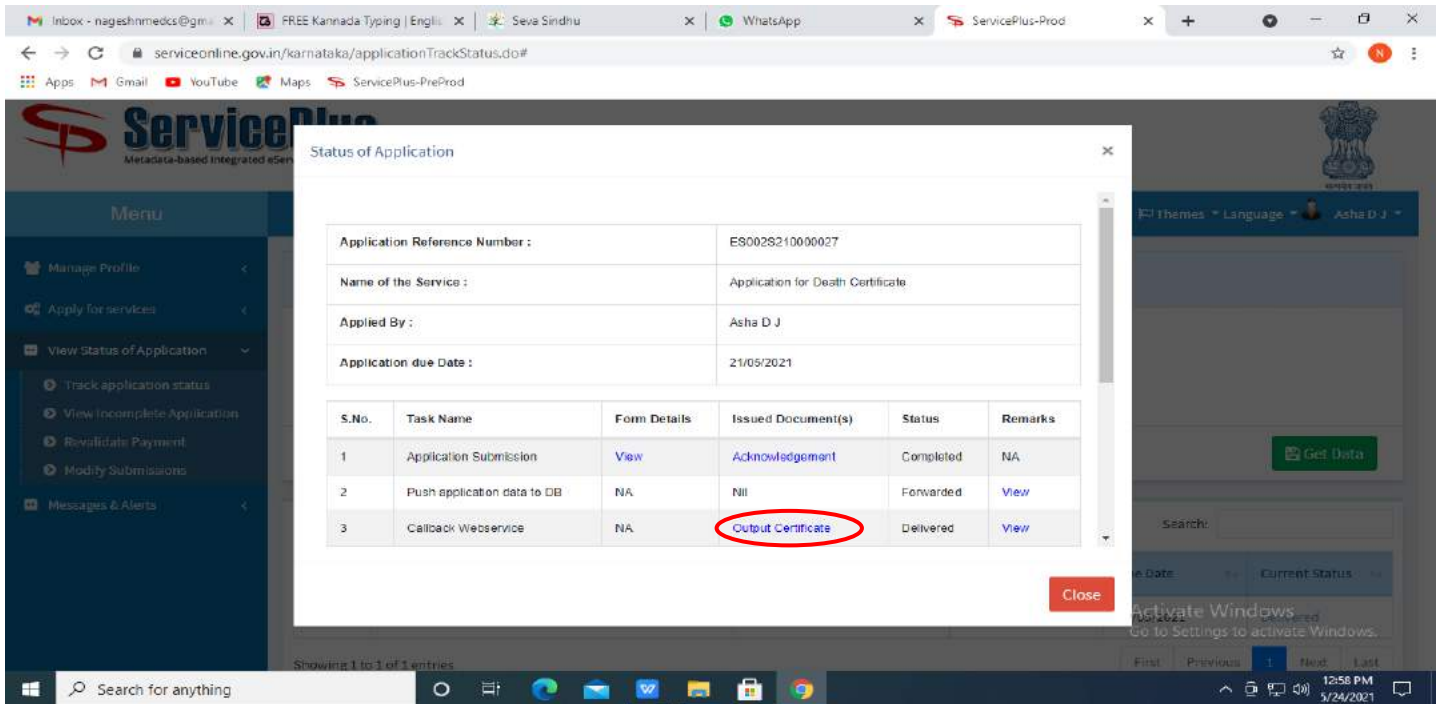
**Step 20 :** Check Current Status of the application. If it is delivered, Click on **Delivered**.

The screenshot shows the ServicePlus web application interface. The browser address bar displays `serviceonline.gov.in/karnataka/applicationTrackStatus.do`. The page title is "View Status Of Application / Track Application Status". The search filters are: From Date: 24/03/2021, To Date: 24/05/2021, and App Ref No.: ES002S210000027. A green "Get Data" button is visible. The table below shows the application status:

SNo	Service Name	Application Reference No	Submission Date	Due Date	Current Status
1	Application for Death Certificate	ES002S210000027	20/05/2021	21/05/2021	Delivered

The "View Status of Application" menu item is highlighted with a red circle, and the "Delivered" status in the table is also highlighted with a red circle.

## Step 21 : Under Issue Document(s), click on **Output certificate**



ServicePlus  
Metadata-based Integrated e-Service

Menu

- Manage Profile
- Apply for services
- View Status of Application
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Modify Submissions
- Messages & Alerts

Status of Application

Application Reference Number : ES002921000027

Name of the Service : Application for Death Certificate

Applied By : Asha D J

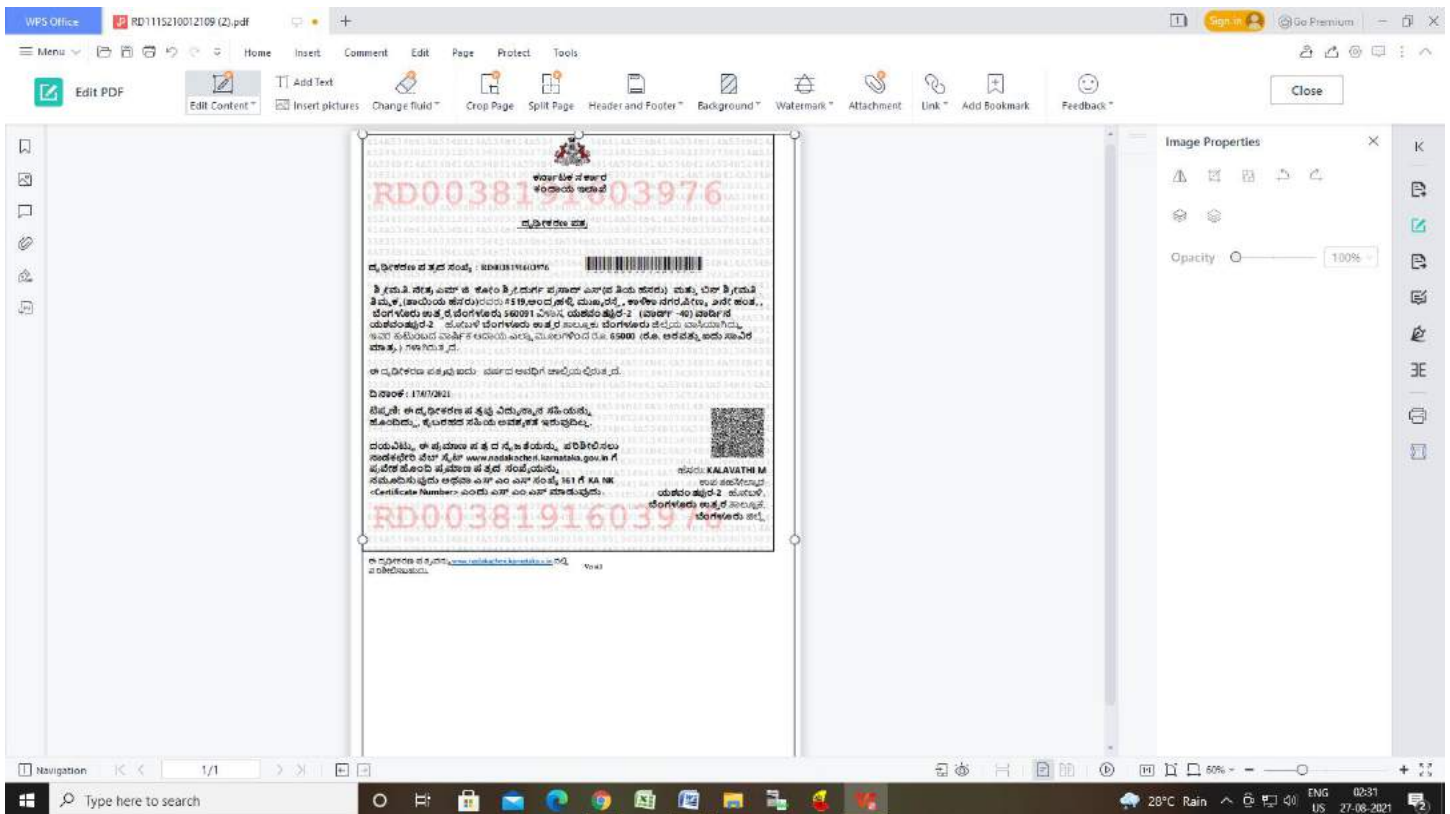
Application due Date : 21/05/2021

S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks
1	Application Submission	<a href="#">View</a>	<a href="#">Acknowledgement</a>	Completed	NA
2	Push application data to DB	NA	Nil	Forwarded	<a href="#">View</a>
3	Callback Webservice	NA	<a href="#">Output Certificate</a>	Delivered	<a href="#">View</a>

Showing 1 to 1 of 1 entries

Close

## Step 22 : Caste Certificate will be downloaded. You can print the certificate if required.



WPS Office

RD1115210012109 (2).pdf

Home Insert Comment Edit Page Protect Tools

Edit PDF

Image Properties

Opacity 100%

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www.karnataka.gov.in

KALAVATHI M

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